

**Position Title:** Damage Prevention Coordinator

**Company Name:** Alabama 811  
3104 Bates Lane  
Fultondale, AL 35068  
205.731.3200  
205.731.3249 (fax)

**Send resume to:** Annette Bowman, Executive Director  
abowman@al811.com

**Location of job:** Potential to be flexible within Alabama

**Qualifications/Duties:**

**Qualifications:**

Requires a college degree, or equivalent experience of five (5) years, with emphasis in marketing and public relations, or experience in the utility or excavation industries. Requires the ability to motivate by demonstrating effective leadership qualities and coordinate multiple tasks. Requires knowledge and experience using personal computer and presentation platform programs. Requires ability to communicate well in both written and verbal forms. Ability to speak and present in public. Ability to assist with problem resolution. Ability to work without direct supervision, meet deadlines and goals. Ability to travel throughout the state regularly and some travel out of state.

**Duties:**

The Damage Prevention Coordinator is responsible for coordinating and promoting the use and growth of the Alabama 811 between underground facility owner/operators and excavators operating in the Alabama. Promoting public awareness and education concerning the use of the Alabama 811 in order to heighten the level of public safety; reduce underground utility damage; minimize utility service interruptions; reduce injuries and fatalities; protect the environment and ensure compliance with State and Federal regulations. Assist with development and presentation of educational programs, field best practices and problem solving.

**Salary:** Based on experience  
Company pool vehicle or potential car allowance  
Routine business expenses reimbursed

**Benefits:** Health Insurance  
Company Paid 100% individual / 75% Family  
Dental Insurance  
Company Paid 75% individual  
Vision Insurance  
Company Paid 100% individual  
Short Term Disability  
Long Term Disability  
401 K Retirement Plan  
Paid Time Off  
Credit Union  
Performance Bonus Plan